

# Key Information Document

## (PAYE - Excluding Pension)

This document sets out key information about your relationship with Your World Recruitment Group if you choose to be paid directly by us. This will be on a PAYE basis with no fees payable by you. Below you will find details about pay, holiday entitlement and other benefits you can expect to receive.

As an employment business, it is our responsibility to share details on The Employment Agency Standards (EAS) Inspectorate.

This is the state regulator for employment businesses and agencies in Great Britain. You should contact the EAS if you are concerned about your employment business, for example, if it has not given you a KID, or if you think you have not been paid in full. You can raise a concern with them directly on 020 4566 5333 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

Hopefully, the information below is helpful and clear, although further information can be found by making direct contact with [candidateservices@yourworld.com](mailto:candidateservices@yourworld.com). You can also explore your other employment options by visiting <https://www.yourworld.com/uk/candidates/your-pay>

| General information  |  |
|--|--|
| Name of employment business:   | Your World Recruitment Limited   |
| Type of contract you will be engaged under   | Contract for services  |
| Who will pay you   | Your World Recruitment Limited   |
| How often you will be paid   | Weekly   |
| Expected or minimum rate of pay  | £22.52 (Holiday Inclusive)   |
| Deductions from your pay required by law   | PAYE tax / National Insurance  |
| Any other deductions or costs from your pay (including amounts or how they are calculated) | Employee pension contribution £0.00  |
| Any fees for goods or services   | £0   |
| Holiday entitlement and pay  | Holiday Pay of £2.43 (12.07% of your hourly rate) is included in your hourly rate of £22.52. You will not accrue holiday separately. |
| Additional benefits  |  |

| Example pay                                  |   |
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| Example rate of pay                          | £844.50 (£22.52 per hour for 37.5 hours per week)                                   |
| Deductions from your wage required by law    | £120.55 Income Tax, £48.20 National Insurance                                       |
| Any other deductions or costs from your wage |   |
| Any fees for goods or services               |   |
| Example net take home pay                    | £675.75 + £0.00 Employer Pension Contribution + £0.00 Employee Pension Contribution |